CITY OF MILPITAS

Building & Safety Department 455 E. Calaveras Blvd. Milpitas, CA 95035 408-586-3240 www.ci.milpitas.ca.gov



PLAN CHECK TURN AROUND TIME

The following is the estimated time it can take to complete the <u>initial</u> plan review process. The actual time is relative to the requirements of each project and the completeness of the submittal. Incomplete submittals mean a delay in the overall review time. We will do all we can to meet these turn-around times, but during peak times there may be a delay.

If this schedule does not meet your needs, please contact Permit Center at (408) 586-3240 for more information. An overtime request may save ½ the normal turn-around plan check time.

PROJECT TYPE

APPROXIMATE TURN-AROUND TIME

Commercial, New Shell 30 working days

Equipment Appointment**/10 working days

Storage Racks Appointment**/10 working days

Grading 15 working days

Demolition Express*/15 working days

Pools Appointment**/10 working days

Spas Express*/10 working days

Residential Addition Express*/15 working days

Residential, New Custom 30 working days

Residential, New Tract 30 working days

Resubmittal 8 working days

Resubmittal, Large 12 working days

Resubmittal, X-Large 15 to 20 working days

Revision Express*/8 working days

Signs, Monument 10 working days

Site Improvement 25 working days

Tenant Improvement Please see next page

Milpitas Building & Safety Department

TENANT IMPROVEMENT PROJECTS APPROXIMATE TURN-AROUND TIME

Downsid Towns					TURN-AROUND TIME 5,000 to 10,000 SF 10,000 to 20,000 SF >20,000 SF					
Permit Type	Up to 1,0	Re-	1,000 to 5,	000 SF Re-	5,000 to 10	,000 SF <i>Re-</i>	Initial	20,000 SF Re-	>20,0 Initial	00 SF Re-
CHURCH	Initial Review	Submittal	Initial Review	Submittal	Initial Review	Submittal	Review	Submittal	Review	Submittal
Interior work only	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
Including		·		·				•		·
exterior work Change from	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
previous use of space	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
CLINIC	10 days	o dayo	10 days	12 days	15 days	12 days	20 days	10 days	20 days	ro dayo
Interior work only	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
Including	ĺ		•			-		-		
exterior work Change from	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
previous use of	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
space EDUCATION	10 days	o days	13 days	12 days	15 days	12 days	20 days	15 days	25 days	15 uays
Interior work	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
only Including			•							-
exterior work Change from	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
previous use of	10 days	0 daya	15 days	10 daya	15 days	10 daya	20 daya	15 days	OE dayo	15 daya
space MANUFACTURING	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
HAZARDOUS										
Interior work only	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
Including exterior work	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
Change from	. o aajo	5 5 5 5 5	·······································	· = a.u.y c	. o aayo	1 = 0.01,0		· · · · · · · · · · · · · · · · · · ·		To diely o
previous use of space	10 days	8 days	15 days	12 days	15 days	12 days	20 days	15 days	25 days	15 days
MANUFACTURING										
NON-HAZARDOUS Interior work	Express*/		Express*/10							
only	10 days	8 days	days	8 days	Appt*/ 10 days	8 days	15 days	12 days	20 days	15 days
Including	Express* if exterior work is		Appointment* if exterior work is	- 1	Appt* if exterior work is	- 1				
exterior work Change from	minor/10 days	8 days	minor/10 days	8 days	minor/10 days	8 days	15 days	12 days	20 days	15 days
previous use of	10 days	8 days	10 days	8 days	10 days	8 days	15 days	12 days	20 days	15 days
space OFFICE and R&D (NO	10 days	o days	10 days	o uays	10 days	o days	15 days	12 days	20 days	15 uays
HAZARDOUS)	[].va.ua.a.*/									
Interior work only	Express*/ 10 days	8 days	Express*/10 days	8 days	Appt*/ 10 days	8 days	15 days	12 days	20 days	15 days
Including	Express* if		Appt* if	•	Appt* if		,		,	,
exterior work	exterior work is minor/10 days	8 days	exterior work is minor/10 days	8 days	exterior work is minor/10 days	8 days	15 days	12 days	20 days	15 days
Change from previous use of										
space	10 days	8 days	10 days	8 days	10 days	8 days	15 days	12 days	20 days	15 days
RESTAURANT	Express*									
	(minor work)/	O days	Appt** to 2,000	O dava	10 dava	O dava	1 F alassa	10 days	00 dava	1 <i>E</i> dava
Interior work only	10 days Express* if	8 days	SF/ 10 days Appt** to 2,000	8 days	10 days	8 days	15 days	12 days	20 days	15 days
Including exterior work	exterior work minor/10 days	8 days	SF if exterior is minor/ 10 days	8 days	10 days	8 days	15 days	12 days	20 days	15 days
Change from	minor/ to days	o days	minor/ 10 days	o days	i o uayo	o days	10 days	ı_ uays	Loddys	10 days
previous use of space	10 days	8 days	10 days	8 days	10 days	8 days	15 days	12 days	20 days	15 days
RETAIL/HOTEL/MOTEL					<i>)</i> -		., -		., -	
			Express* to 2,000 SF/							
lastania ()	Express*/ 10	0 days	Appt** /	0 days	10 days	0 days	15 days	12 days	20 days	1E dove
Interior work only	days Express* if	8 days	10 days Appt** to 2,000	8 days	10 days	8 days	15 days	ı∠ uays	20 days	15 days
Including exterior work	exterior work minor/10 days	8 days	SF if exterior is minor/ 10 days	8 days	10 days	8 days	15 days	12 days	20 days	15 days
Change from	mmon/ to days	- Gayo	mmon to days	o dayo	. o dayo	o dayo	. o dayo	dayo	_c days	. o dayo
previous use of space	10 days	8 days	10 days	8 days	10 days	8 days	15 days	12 days	20 days	15 days
*0 F DI					-			,		

^{*}See Express Plan Check handout for detailed information
**See Plan Check by Appointment handout for detailed information